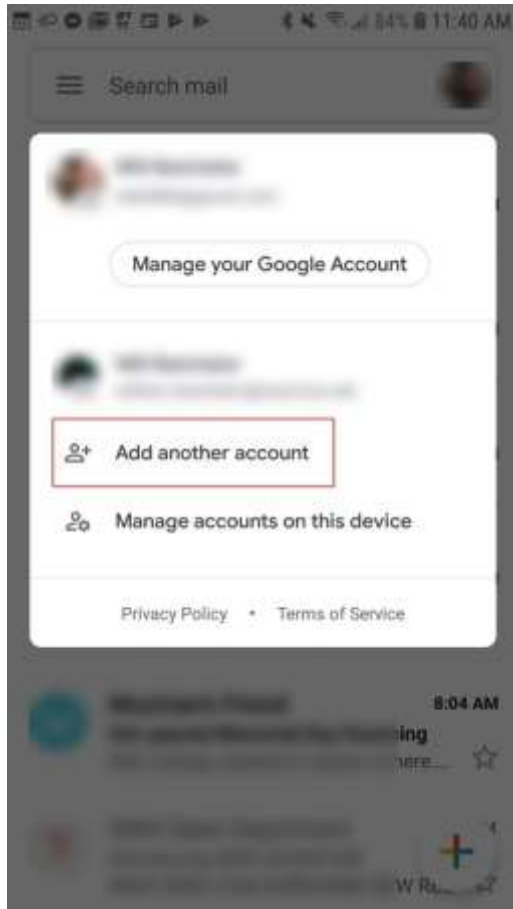


This easy guide will help you set up your Android device to receive and send email using your proper account settings.

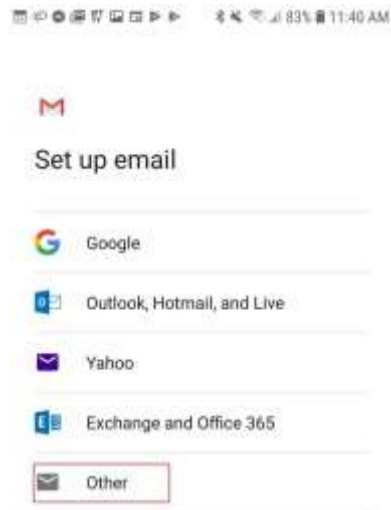
Step 1. On your Android phone or tablet, open the **Gmail** app .

Step 2. In the top right, tap your profile picture.

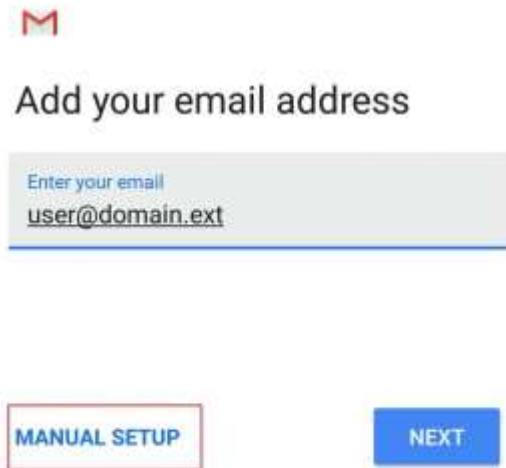
Step 3. Tap **Add another account**.



Step 4. Select Other



- Step 5.** Enter your *full email address* (ex: *myemail@spruceknob.net*)
- Select **Manual setup**



Step 5. Select **Personal (IMAP)**

Step 6. Populate the necessary fields accordingly:

- Username: Enter your **full email address** here (ex: *myemail@spruceknob.net*)
- Password: Enter the **password** for your email account
- IMAP server: Enter **mail.spruceknob.net**
- Tap **Next** to continue

Incoming server settings

Username
user@domain.ext

Password
.....

Server
mail.domain.ext

NEXT

Step 7. Populate the necessary fields accordingly:

- **Username:** Enter your **full email address** here (ex: myemail@spruceknob.net)
- **Password:** Enter the **password** for your email account
- **IMAP server:** Enter **smtp.spruceknob.net**
- Tap **Next** to continue



Outgoing server settings

Require sign-in

Username
user@domain.ext

Password
.....

SMTP server
smtp.domain.ext

NEXT

Step 8. Select your preferences, then tap *Next*

Congratulations, your Android device is now set up!